Tioga Airport Authority Meeting Minutes

7-20-23

7:00 pm

Tioga Airport Terminal

Board Members Present: Curtis Vande Sandt, Jeffery Moe, Dean Hanson, Paul Weyrauch, Book keeper Patricia Hove

Guests: Richard Olson, Wayne Knutson

1. Call to meeting: Meeting was called to order at 6:59 p.m.

Previous meeting minutes: Jeffery Moe read previous meeting minutes of 6-15-23. Spelling corrections were made to previous minutes, Paul made motion to approve corrected previous meeting minutes, Dean 2nd all approved. Motion passed.

Treasurers report: Patricia reviewed treasurers report with bills totaling $13,217.48. Jeff makes motion to approve and pay bills, Paul 2nd all approved. Motion passed. Patricia says QuickBooks is reconciled to end of June. Balance-$669,597.16   
Open-$2,254.06

1. Old Business:

KLJ- Richard will contact Bechtold paving when they do Crosby project about birdbath issues. Quality Dirt works will not have any communications as they are having a going out of business sale. Taxiway project is on schedule for 2024. Grant applications of 3-38-0051-01662022 for taxiway project is approved.

Website- Jeff uploaded all of 2023 meeting minutes to Nana Dabanka for upload of website and will work on claiming site with email.

Tee hanger-Jeff will follow up with paper about advertising.

Concrete Status-Paul let board know about Bainville Concrete progress, they are waiting on parts for excavator for construction.

MDU-Job complete.

Radios-Reviewed Kotana bid. Jeff made motion to approve bid of 4 radios for equipment (snow plow truck, red mower tractor, payloader, and toolcat) then one handheld radio, also a headset to match handheld radio Dean 2nd all approved. All approved.

Bond-Discussion held on bond paperwork; it was decided to also include workman’s comp insurance for working on airport. Paul makes said motion, jeff 2nd all approved. Motion passed.

2023 fly in-discussion held on prizes or giveaway items during fly in as done in prior years. Spoke about maybe getting clothing for advertisements. Patricia would look into prices in some clothing from a company she has done prior work with from Dickinson. KLJ said they would donate $500 and TAA would put together $1,300 plus donations for Tioga fly in 9-9-23. Paul makes said motion, Dean 2nd all approved.

Audit-Brady Martz is not responding to requests for audits. Discussion held that city of Tioga uses Rath & Meyer. They have spoken to Patricia and said they would help. Paul requests Patricia an estimate from them for next meeting.

Knife River-Said they would have crack sealant done prior to freeze up. Discussion held about future project and not needing it done this year. Will discuss more during CIP discussion.

Weed Spraying-Dean will speak with Pinnacle about weed spraying airport.

New Business-

Signs-discussion held about the need for signage for road and on building. Paul will reach out to some contacts about the signs and lettering.

Equipment disposition-discussion held about liquidating some of the equipment airport owns that no longer uses. John Deere mower, fuel pumps, broom truck, chairs, propane tank, misc. hoses. TAA reserves the right to reject any and all bids on equipment. Further discussion held about the possibility of placing equipment online bidding sites or bisman. Issue tabled.

CIP-

2024-Pavement Repair-Electrical-Pavement Rehab

2025-Scheduled parallel taxiway-planning

2026-Construction of parallel Taxiway

2027-Design of pavement overlay of runway

2028-Contruction of Overlay

2029-Design of west apron rehab

2030-Construction of west apron

2031-Wild life research schedule

Discussion held on all of CIP, further discussion will be held at next meeting before august 31 meeting in Minot at AV flight Minot aero center 9:00a

Adjourn: Jeff made motion to adjourn Paul 2nd all approved. 9:34 p.m.

Submitted by Jeffery Moe Jr. Secretary/Treasurer